

Automate data entry. Build defensible compliance. Optimize software spend.

The foundation of an effective ITAM practice starts with your contracts

Contracts are the single source of truth for your software entitlements. They define purchase quantities, metrics, use rights, restrictions, maintenance terms and legal obligations. Without centralized, structured contracts in your ITAM solution, you can't accurately calculate an effective license position (ELP). And without an accurate ELP, you're flying blind on compliance, cost optimization and audit defense.

Yet for most organizations, contract data lives outside ITAM, trapped in PDFs, scans and spreadsheets. Manually reviewing and entering this data can take 1.5 to 4 hours per contract, requires specialized expertise and is highly susceptible to human error. The result? Contracts go unentered, entitlements stay incomplete and organizations face unnecessary audit risk and missed savings.

Why contract and purchase order ingestion matters

Contracts create the starting point. When contracts are uploaded and structured in Flexera ITAM solutions, they establish governing terms such as expiry dates, terms and conditions and payment obligations that all downstream entitlements depend on.

Purchase orders complete the picture. POs carry specific entitlement details including product names, license counts, SKUs and costs. Linking POs directly to their governing contracts is critical. Without that connection, you only see part of the picture.

Together, they unlock ITAM value. Without financial and contract data in the system, it's difficult to know what you're optimizing for. When vendors audit, they don't care what you discovered—they care what your contracts say.

Key features

- **AI contract ingestion:** Upload software contracts (PDFs, scans, amendments) and let AI automatically extract key attributes: contract number, description, start/expiry/renewal dates, payment amount, payment schedule and terms and conditions
- **AI purchase data and entitlement ingestion:** Upload original purchase order documents (.pdf, .jpg, .bmp, .tiff, .png) and let AI process line items, match data to Flexera's SKU library, and automatically increase license counts based on ingested entitlements
- **LLM-powered document recognition:** Powered by a Large Language Model (LLM) approach for intelligent parsing of complex and varied entitlement formats, improving accuracy and handling of edge cases and non-standard vendor documents
- **Human-in-the-loop review:** All AI-ingested records enter a draft status for user validation before activation, ensuring customer oversight, auditability and trust.
- **Contract-to-PO linkage:** Attach ingested purchase orders directly to their governing contracts, creating a complete chain from contract terms → entitlements → compliance position
- **Flagging and data quality:** Flexera flags missing or incomplete data during ingestion, allowing users to edit any item for accuracy before finalizing

Benefits



Save hours per contract and invoice

Reduce manual contract entry by up to fifteen times faster and invoice ingestion by up to ten times faster, saving an average of thirty minutes per contract and fourteen minutes per invoice.



Build a defensible ELP

Starting with a contract upload creates a defensible effective license position. Have contracts stored, normalized and linked to entitlements for documented proof to challenge audit claims and avoid unnecessary penalties.



Reduce audit risk

Centralized contract management ensures you never miss key expiry dates or compliance obligations, preventing costly non-compliance fees and surprise true-up costs.



Optimize software spend

Contracts reveal what's already owned including bundled licenses, downgrade rights, secondary use rights, and maintenance entitlements, preventing unnecessary purchases and exposing unused software.



Eliminate manual errors

Remove the error-prone process of interpreting complex legal documents and manually entering data, improving data consistency across your ITAM environment.



Negotiate from strength

With contracts and POs in the system, track renewal dates, true-up clauses, escalation terms and maintenance obligations to avoid surprise renewals and negotiate better deals.



Accelerate time to value

Transform unstructured legal and purchase documents into accurate, structured, actionable entitlement data in minutes not weeks.

Available in Flexera One ITAM and SAM on Snow Atlas.

About Flexera

Flexera helps organizations understand and maximize the value of their technology, including the rising costs and risks introduced by AI, saving billions of dollars in wasted spend. Our Flexera One platform connects the dots between what technology you have, how it is used, what it costs, and where it creates risk, helping teams take control of the increasingly complex IT estate across cloud, SaaS and on-premises. We are leading the way to unify IT asset management, FinOps and SaaS management with high fidelity data from Technopedia, our proprietary reference library of technology asset data, and intelligent automation fueled by AI. That's why thousands of global organizations rely on the Flexera One platform and Technopedia. Learn more at flexera.com

» NEXT STEPS

See how much time
you can save with
AI contract and
entitlement ingestion

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